

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
LAND USE COMMITTEE**

MEETING

**2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**March 20, 2024
3:00 p.m.**

APPROVED MINUTES

COMMITTEE MEMBERS:

Present: Dr. Annette Alpern, Nicolas Biro, Byung Cho, Carla Cortez, Dr. Teresa Fernandez, Terry Gasparovic, Mike Gonzales, Bill Nichols and Cheryl Smith

CALL TO ORDER

Superintendent Rodriguez called the meeting to order at 3:00 p.m. Mr. Strutzenberg led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion: A motion was made by Member Biro to approve the March 20, 2024 agenda. Member Cho seconded the motion.

Vote: Alpern – Yes; Biro - Yes; Cho - Yes; Cortez - Yes; Fernandez – Yes; Gasparovic – Yes; Gonzales – Yes; Nichols – Yes; Smith – Yes;

Result: Motion carried **9** - Yes; **0** - No; **0** – Abstain

ELECTIONS OF OFFICERS

Superintendent Rodriguez asked for nominations for **Chair**.

Motion: Member Smith volunteered for the position of Chair. Member Nichols seconded the motion.

Vote: Alpern – Yes; Biro - Yes; Cho - Yes; Cortez - Yes; Fernandez – Yes; Gasparovic – Yes; Gonzales – Yes; Nichols – Yes; Smith – Yes;

Result: Motion carried **9** - Yes; **0** - No; **0** – Abstain

*Chair Smith asked for nominations for **Vice-Chair**.*

Motion: Member Biro volunteered for the position of Vice-Chair. Member Cho seconded the motion.

Vote: Alpern – Yes; Biro - Yes; Cho - Yes; Cortez - Yes; Fernandez – Yes; Gasparovic – Yes; Gonzales – Yes; Nichols – Yes; Smith – Yes;

Result: Motion carried **9** - Yes; **0** - No; **0** – Abstain

WELCOME AND INTRODUCTION

1. Committee Members introduced themselves and stated their job titles.

COMMENTS FROM THE PUBLIC

Mr. Strutzenberg thanked the Committee for conveying and stated how important it was to have the committee in place for SoCal ROC.

The following guests introduced themselves:

Atlas Helaire, Ed.D., SoCal ROC Assistant Superintendent

Ralph Dao, Ph.D., SoCal ROC Director of Fiscal Services

Darcy Calvillo, Ed.D., SoCal ROC Director of Technology and Operations

DISCUSSION ITEMS:

1. Review Committee Duties and Brown Act

Superintendent Rodriguez gave a brief but detailed presentation on the Brown Act:

The Brown Act was enacted in 1953 to guarantee the public's right to attend and participate in meetings of local legislative bodies, and as a response to growing concerns about local government officials' practice of holding secret meetings that were not in compliance with advance public notice requirements. The Brown Act is pivotal in making public officials accountable for their actions and in allowing the public to participate in the decision making process. Superintendent Rodriguez also addressed the following: Serial Meetings, Teleconference Meetings, Closed Sessions and Special Meetings

Superintendent Rodriguez stated that the committee will be responsible for reviewing and analyzing the facilities, ground, and space use of existing facilities and space lease agreements. Committee members will also identify surplus space and property and recommend to the Board on the repurposing, sale or leasing of surplus properties or space. Finally, the Committee will prepare a report detailing findings and recommendations for the future use of the facilities or resources.

Member Nichols asked if minutes were taken at each meeting and how are they being distributed.

Superintendent Rodriguez stated that the meeting is being recorded; in addition, Sara will make a summary of the discussions, votes and actions taken. The minutes then become part of your agenda packet for the next meeting where you will be approving the minutes. We encourage you to review the minutes and let us know if any revisions are needed.

Member Biro asked what a 7-11 committee was.

Superintendent Rodriguez commented that the 7-11 term means at least seven but no more than 11 committee members are required by state law.

Member Nichols asked if the committee will be reviewing financials.

Superintendent Rodriguez remarked that the committee will be given financial information regarding all leases.

Chair Smith asked how long was the service on the committee and how long would they be in the position of Chair and Vice-Chair.

Superintendent Rodriguez stated that he anticipated 2-3 meetings. The committee itself can take action to dissolve it or it can go dormant and restart it again when needed.

2. Tour of Facility

Superintendent Rodriguez led Committee members on a tour of all three buildings and the land space throughout the Center.

After the tour Committee, members had the following questions/concerns:

- What spaces is Momentum Church currently leasing
- Are short-term agreements available
- Insurance, who covers liability
- Asset Management Plan
- Is SoCal ROC planning to expand in the coming years
- Plans to expand class offerings
- SoCal enrollment numbers
- Access to Torrance Land Use/ Facilities Master Plan
- When does the report need to be completed by

All back up documents with information will be provided at the next meeting.

ACTION ITEMS

1. Discuss and approve next meeting date

Chair Smith asked committee members for the next possible meeting date. After further discussion from committee members, it was determined that April 8, 2024 at 3:30 pm. was the best for all members. Chair Smith asked that a survey be sent out to Committee members to determine the third meeting.

Motion: Member Gonzlaes made a motion to approve the next meeting on April 8, 2024. Member Cortez seconded the motion.

Vote: Alpern – Yes; Biro - Yes; Cortez - Yes; Fernandez – Yes; Gasparovic – Yes; Gonzales – Yes; Nichols – Yes; Smith – Yes;

Result: Motion carried **8** - Yes; **0** - No; **0** – Abstain

ADJOURN MEETING

Motion: Chair Smith adjourned the meeting at 5:21 p.m.


Chair

Date 4/8/24