



SOUTHERN CALIFORNIA
REGIONAL
OCCUPATIONAL
CENTER

Board of Education - Sep 19 2024 Minutes

Thursday, September 19, 2024 at 6:30 PM

2300 Crenshaw Boulevard, Torrance, CA 90501

1. Call Meeting to Order:

Meeting was called to order at 6:32 p.m.

1.1 Roll Call

No representation from IUSD.

1.2 Pledge of Allegiance

Member Han led the Pledge of Allegiance.

2. Approval Agenda

2.1 Approve the September 19, 2024 agenda.

Moved by: James Han

Seconded by: Meredith Beachly

Carried

3. Commendations / Recognition:

None

4. Student Voices:

None

5. Program Highlight:

None

6. Public Comment

None

7. Acknowledgement of Correspondence to the Board

2024-2025 Adopted Budget Letter from Los Angeles County Office of Education

8. Superintendent's Remarks

Superintendent Rodriguez welcomed the staff to the 2024-2025 academic school year. Superintendent Rodriguez shared that instructors participated in two days of Staff In-Service that included various trainings and informational material. It has been an exciting start at SoCal ROC with teachers and students very enthusiastic about the new year. Superintendent Rodriguez stated that with the new school year here, he will be meeting with all JPA district Superintendents.

Superintendent Rodriguez shared that for the past three month staff has been involved in the implementation of the new SIS system, PowerSchool. The new SIS system has reduced the number of staff required to do a single task and allows for updated information.

Finally, Superintendent introduced and welcomed Brianne Nakayama, Director of Secondary Education/Principal.

9. Staff Reports

Fall Enrollment Update - A. Davis

Ms. Davis presented a detailed PowerPoint presentation that depicted total enrollment numbers, enrollment type, enrollment by gender, enrollment by program and enrollment by district. Ms. Davis shared that fall semester enrollment was up by 24% from the previous year. A total of 658 high school and adult students were registered at the Center with 652 individual student enrollment. Ms. Davis remarked that the enrollment was about 50/50 high school student and adult students with a slight increase in high school enrollment.

Member Kurt asked if any classes were full.

Ms. Davis remarked that several classes were full and students are being waitlisted for the spring semester. In the event that students drop, students are then called from the waitlist and given the opportunity to register.

Member Kurt asked if the waitlist was large enough would there be consideration to opening another class/section and/or bringing in another instructor.

Ms. Davis stated that for this term there was some flexing done, if a class had a cap of 20, the instructor was asked if they would allow 4 more students to join the class. SoCal ROC classes are a little different, certain classrooms have the space while others don't but we were able to get student off the waitlist and into classes. Ms. Davis stated that at the moment there is not enough waitlist to offer a new section.

Member Fournell asked what was the total increase number to high school enrollment.

Superintendent Rodriguez commented that this year's total high school enrollment is 336, same time last year it was 257. That's an increase of 79 high school students.

President Strutzenberg asked if it was a true comparison.

Superintendent Rodriguez stated that this was true enrollment year to year. Enrollment reports were two days apart from last year to this year.

President Strutzenberg asked if a similar report could be provided on drops.

In addition, Board Members also asked for a year to year Program Comparison

Ms. Davis stated that she would email the requested information.

10. Consent Calendar

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9

Moved by: Bill Fournell

Seconded by: Meredith Beachly

Carried

- 10.1 APPROVE PAYROLL A WARRANT REPORT FOR JUNE – AUGUST 2024
- 10.2 APPROVE BOARD MINUTES OF JUNE & AUGUST 20204
- 10.3 APPROVE B WARRANT REPORT FOR JUNE – AUGUST 2024
- 10.4 APPROVE B WARRANT ISSUED WITHOUT PURCHASE ORDERS JUNE – AUGUST 2024
- 10.5 APPROVE PERSONNEL ASSIGNMENT ORDERS

- 10.6 APPROVE PURCHASE ORDER REPORT FOR JUNE – AUGUST 2024
- 10.7 APPROVE REVOLVING CASH FUND FOR JULY- AUGUST 2024
- 10.8 APPROVE AGREEMENT WITH FERNIE TAFOYA (WELDING)

11. Personnel

- 11.1 Approve movement on the Salary Schedule for Eligible Employees for earned Professional Growth Hours - J. Rodriguez
Superintendent Rodriguez stated that employees receive a 2% salary increase when 160 hours of approved professional growth hours have been accrued. The requirements for what constitutes acceptable staff development activities and the timeline by when the hours must be earned and submitted are stated in the Board approved Professional Growth document. After 160 hours are accrued, employees are eligible to move one-step on the salary schedule. All documented hours are due by June 1st of each year.

Moved by: Bill Fournell

Seconded by: Linda Kurt

Carried

12. Business Services

None

13. General Services

- 13.1 Approve Memorandum of Understanding to become a Member of a Consortium to receive Carl D. Perkins CTE Funds - J. Rodriguez

Superintendent Rodriguez commented that SCROC has traditionally applied for Perkins monies only through this consortium. ROC/Ps don't typically qualify for these funds as a single entity because they are not a stand-alone adult school nor are we considered adult education. Paramount Adult Ed is our fiscal agent and therefore will handle all the paperwork and reporting necessary. Superintendent Rodriguez stated that he would like to get SoCal ROC Adult Ed status in the future and is working on this so we can tap into some of that state funding

for adult education. Perkins funds are federal monies and can be awarded to USD's or Adult Education schools. This MOU will allow SoCal ROC to receive Perkins Career Technical Education funds.

Moved by: James Han

Seconded by: Bill Fournell

Carried

13.2 Ideas Parking Lot

No new items were suggested.

An update on when presentation would be given to the Board is as follows:

Individual Course Cost - November 2024

Ambassador Lease Agreement - December 2024

HopSkipDrive - October 2024

Satellite Course Cost Analysis - October 2024

503c Status - November 2024

Facilities Master Plan Update - October 2024

High School Summer Courses/Credits - More information (cost, duration, schedule)

Performing Arts Career Pathway - December 2024

14. Board Members' Remarks

Member Kurt congratulated the staff on the enrollment numbers for Fall 2024.

Member Beachly had no comment.

Member Cobb had no comment.

Member Fournell had no comment.

Member Han had no comment.

Member Fenton had no comment.

President Strutzenberg had no comment.

15. Closed Session

15.1 *Conference with real property negotiators pursuant to Government code Section 54956.8;*

Property: 2300 Crenshaw Blvd., Torrance, CA 90501

Agency Negotiator: Julian A. Rodriguez, Ed.D., Superintendent

15.2 *Superintendent's Evaluation (Government Code 54957)*

Any action taken in Closed Session will be reported out in Open Session

16. Adjourn to Closed Session

Adjourned to closed session at 7:25 p.m.

Moved by: James Han

Seconded by: Meredith Beachly

Carried

17. Adjourn to Open Session

Meeting adjourned to open session at 8:13 p.m.

Moved by: Bill Fournell

Seconded by: James Han

Carried

18. Report on Closed Session

Board received information and provided direction to Dr. Rodriguez.

19. Adjournment

19.1 *Adjourn Meeting*

Meeting was adjourned at 8:14 p.m.

Moved by: Meredith Beachly

Seconded by: Bill Fournell

Carried



President

10/17/24

Date