



Southern California Regional Occupational Center

CERTIFICATED VACANCY:

Date: May 17, 2021

POSITION: Bus Mechanic Instructor

SCHEDULE: PART-TIME, Monday & Wednesday, 6:45 PM – 9:45 PM

BASIC FUNCTION:

Provide hands-on training and classroom instruction to prepare students for employment in bus mechanics. Course covers mechanical topics relating to, but not limited to, bus engines, HVAC, drive train and suspension, wheelchair ramps, electrical systems, and transmissions.

RESPONSIBILITIES:

- Perform the primary role of a leader of learning as assigned.
- Assist in integrating industry and academic standards within curriculum development.
- Provide group and individual instruction utilizing the most effective teaching strategies.
- Assist in recruitment and prepare student for employment or advancement.
- Evaluate student skill competencies and job readiness and maintain accurate student attendance records.
- Manage classroom in such a manner as to ensure an environment conducive to learning.
- Complete and deliver written records and reports as required.
- Participate actively in subject matter advisory committee.
- Keep abreast of current practices and training methods.
- Ability to relate to high-school-age-students and adults.
- Perform other job-related duties as required.

EXPERIENCE / TRAINING / QUALIFICATIONS:

Must have a Designated Subjects Vocational Education Teaching credential or Designated Subject Career Technical Education Credential, or be eligible to obtain a Designated Subject Career Technical Education Teaching Credential in the appropriate subject matter area (this requires a minimum of five years of full-time recent work experience and or a combination of recent work experience and education).

Assistance to obtain a Designated Subject Career Technical Education Teaching Credential provided for a qualified eligible applicant not holding an appropriate credential.

CONTACT:

SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
2300 CRENSHAW BOULEVARD
TORRANCE, CA 90501

Attn: Human Resources - Position: BUS MECHANIC INSTRUCTOR

(310) 224-4328 Confidential Fax: (310) 320-1029

www.socalroc.com



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All applicants must submit a *SoCal ROC CERTIFICATED APPLICATION with resume, transcripts, references, and appropriate licenses/certificates.

https://www.socalroc.com/administration/hr/applications/2018-03-28_CERT_EMPL_APP_REV-1011_TF_Master.pdf

In-house applicants submit an In-House Application.

https://www.socalroc.com/administration/hr/applications/In-House_App.pdf

EXPLANATION & INSTRUCTIONS OF REQUIRED DOCUMENTS FOR APPLICATION PACKET

All applications that are scanned or faxed must submit the original by mail.

Incomplete application packets will not be accepted.

If you are missing or waiting for a document, contact Linda Larson @ (310) 224-4328.

1. *SoCal ROC CERTIFICATED Application

2. Resume

3. Credentials, as applicable

4. Current licenses/certificates, as applicable

5. Transcripts (Official transcripts required for credentialing)

May submit copies with application

ORIGINALS ARE MANDATORY if selected as the eligible candidate

6. Three – four letters of references within the last three (3) years

SALARY RANGE: \$35.28 - \$42.88 per hour

Starting placement of salary will be based on work experience/education.

CLOSING DATE: UNTIL FILLED/REMOVED

NOTE:

Southern California Regional Occupational Center (SoCal ROC) is an equal opportunity employer and prohibits discrimination, harassment, intimidation, or bullying in all Center programs, activities, and employment on the basis of actual or perceived ancestry, age, color, disability, gender, gender identity, gender expressions, nationality, race or ethnicity, religion, age, sex, sexual orientation, parental or marital status, pregnancy, or association with person or a group of which one or more of these actual or perceived characteristics. SoCal ROC prohibits sexual harassment of SoCal ROC employees and job applicants, as well as retaliatory behavior or action against employees or other persons who complain, testify, or otherwise participate in the complaint process established pursuant to this policy and administrative regulation.

The Immigration Reform and Control Act of 1986 requires that you must be lawfully authorized to work in the United States to be eligible for hire. All new hires will be required to provide documentation to verify this status.

All employment is based on clearance of fingerprinting verification from the Department of Justice and a clear Tuberculosis Test.