



SOUTHERN CALIFORNIA
REGIONAL
OCCUPATIONAL
CENTER

Board of Education - Feb 17 2022 Minutes

Thursday, February 17, 2022 at 6:30 PM

2300 Crenshaw Boulevard, Torrance, CA 90501

Page

1. Call Meeting to Order:

The meeting was called to order at 6:30 p.m.

1.1. Roll Call

Member McGhee was absent.

1.2. Pledge of Allegiance

Member Fournell lead the pledge of allegiance.

2. Approval Agenda

2.1. Approve the February 17, 2022 agenda.

Move:___ Second:___ Vote:___

MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ RS ___ MW ___

Moved by: Nancy Cobb

Seconded by: Bill Fournell

Carried

3. Commendations / Recognition:

Classified Staff – A. Helaire

Superintendent Helaire recognized the Classified staff for their hard work and dedication during the pandemic. He commented that he appreciates all they do. During the pandemic, regardless of whether or not classes were running, the classified staff came to work without complaining. They have worked hard despite the circumstances.

4. Student Voices:

Julian Pere, Adult Student – H. Smith
Automotive Modules I-IV

Mr. Smith, Director of Secondary Education/Principal, introduced adult student, Julian Pere.

Julian stated that he is currently in Automotive Module III and IV. He shared that he has learned engine repair, brakes, steering and suspension, transmission, and electrical. Julian credits his success thus far to the amazing training at SoCal ROC. He commented that, upon completion of the program, he would like to take a smog certification course. He stated that his future plans are to become an automotive technician with the police department. Julian would eventually like to own his own shop.

5. Program Highlight:

Automotive Modules I-IV – H. Smith
A. Le

Mr. Smith stated that Mr. Le was unable to attend tonight's meeting due to personal reasons. Mr. Le's program will be highlighted at a future Board meeting.

6. Public Comment

None

- 6.1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a request on socalroc.communitybydligent.com. This link can be accessed on the SoCal ROC website at the top right hand corner. Requests may also be made by emailing info@scroc.k12.ca.us.
- 6.2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

7. Acknowledgement of Correspondence to the Board

None

8. Superintendent's Remarks





Superintendent Helaire shared that he will be meeting with TUSD in the coming week to discuss ways to market SoCal ROC programs more effectively. He stated that SoCal ROC participated in an interview with KPFK.org to advertise the General Electrician course. The host allowed the participants to advertise all programs offered at the Center. Superintendent Helaire stated that Spectrum news will be on campus next week to follow upon on a story they broadcasted last year.

9. Staff Reports

Spring Enrollment Update - J. Pesavento

Dr. Pesavento reported on the opening of the spring semester. She indicated that a total of 415 high school and adult students are registered at the Center. Enrollment numbers will increase slightly when the 9-week module classes begin in April. Dr. Pesavento commented that final enrollment numbers will be provided to the participating JPA districts after all classes for the spring semester have started.

10. Consent Calendar

- | | | |
|-------|---|-------|
| 10.1. | APPROVE BOARD MINUTES OF JANUARY 2022
Board Minutes Transmittal.doc.pdf  | # - # |
| 10.2. | APPROVE PAYROLL A WARRANT REPORT - JANUARY 2022
Payroll Warrant Report January.pdf  | # - # |
| 10.3. | APPROVE B WARRANT REPORT - JANUARY 2022
B WARRANT REPORT JAN 2022.pdf  | # - # |
| 10.4. | APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDER - JANUARY 2022
B WARRANTS WITHOUT PO JAN 2022.pdf  | # - # |
| 10.5. | APPROVE PERSONNEL ASSIGNMENT ORDERS | # - # |

Personnel Assignment Order January 2022.pdf 

10.6. APPROVE PURCHASE ORDER REPORT - JANUARY 2022 # - #

PO REPORT JAN 2022.pdf 

10.7. APPROVE REVOLVING CASH FUND - JANUARY 2022 # - #

REVOLVING CASH JAN 2022.pdf 

10.8. APPROVE SOCIAL ROC RECOGNITION ACCOUNT - JANUARY 2022 # - #

RECOGNITION JAN 2022.pdf 

10.9. APPROVE AFFILIATION AGREEMENTS # - #

Affiliation Agreements - January.pdf 

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9 # - #

Move: ___ Second: ___ Vote: ___

MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ RS ___ MW ___

Moved by: Nancy Cobb

Seconded by: Michael Wagner

Carried

11. Approve Public Information Officer Position - A. Helaire

Superintendent Helaire recommended that the Public Information Officer (PIO) position be approved. The salary would exceed \$75,000 with the understanding that there is the possibility to bring in a consulting firm that could do the same work for less.

Member Fournell asked if there was a candidate in mind for.

Superintendent Helaire remarked that he was working with a consulting firm that would be providing a quote to present to the Board for the March meeting.

Member Fournell asked if the PIO job description would apply if it was contracted out.

Superintendent Helaire remarked that the marketing firm would be able to fulfill all of the requirements in the PIO job description.

Member Strutzenberg stated the he believes the discussion last time was to steer away from using a consultant company. He said that he believed the conversation was to have a person fill the position and not a contract company.

Superintendent Helaire replied that the previous conversation left room for SoCal ROC to hire a staff person or a consultant company. There was also discussion of having the flexibility to make the position part-time or full-time

Member Brach stated that he believes this item is to approve the PIO position not a consulting firm. He commented that he believes we need to bring in a full-time staff member so that the person would truly understand and become a part of SoCal ROC.

Member Cochran stated that the position needs to be posted right away if the Board approved it.

Member Strutzenberg asked if the position would be part-time.

Superintendent Helaire remarked that the position is intended to be part-time, but the salary allows for full-time.

President Han asked that the job description be clear if its part-time or full-time.

Member Cobb suggested that a range be given for potential candidates.

Superintendent Helaire stated that SoCal ROC has a salary schedule and staff is placed accordingly based on their experience and education.

Move:___ Second:___ Vote:___
MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

Moved by: Matthew Brach

Seconded by: Jennifer Cochran

Carried

12. Business Services

- 12.1. Approve Purchase of Capital Outlay Equipment - A. Helaire
Superintendent Helaire stated that there is about \$200,000 in CTEIG funds that need to be used before December 31, 2022. This equipment will be used to expand the electrical program and provide high school students with more in-depth training for industrial and commercial electrical wiring.

Move:___ Second:___ Vote:___
MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

Moved by: Matthew Brach
Seconded by: Michael Wagner

Carried

- 12.2. Approve Acceptance of gifts donated to the Center - J. Pesavento

Dr. Pesavento acknowledged donations to the Center made by community and staff members. These donations will be used in the Cosmetology and Fashion Design programs. There was also tools donated for the Maintenance department.

Move: ___ Second: ___ Vote: ___
MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ RS ___ MW ___

Moved by: Jennifer Cochran
Seconded by: Matthew Brach

Carried

13. General Services

- 13.1. Discuss and Approve Committee to work with Assembly Member Al Muratsuchi and El Camino College - A. Helaire
Superintendent Helaire stated that, at the last meeting, Assembly Member Al Muratsuchi commented that he would like to see SoCal ROC work with El Camino College. In past meetings, El Camino College explained that there was limited possibilities to work with SoCal ROC. They explained that they were not in a financial position to take on SoCal ROC. El Camino also stated that the courses SoCal ROC offered would not qualify for dual enrollment. Superintendent Helaire stated that Assembly Member Al Muratsuchi asked if we would entertain the possibly and have further discussions. A committee will need to be formed in order to approach Assembly Member Al Muratsuchi's office in an informed way.

Member Brach asked if this was an ad hoc or a standing Board committee. He stated that if it was anything other than an ad hoc committee, a resolution is needed.

Member Strutzenberg stated that this definitely qualifies as an ad hoc committee.

Member Cochran said that three Board members need to be designated so that we don't get into a Brown Act violation.

Member Strutzenberg asked if anyone else would be joining the committee other than SoCal ROC Board Members.

Superintendent Helaire stated that only SoCal ROC Board members would be on the committee at this time.

The following Board Members will form the ad hoc Committee to work with Assembly Member Al Muratsuchi's office until June 30, 2022: President Han, Member Fournell, and Member Brach.

Move:___ Second:___ Vote:___
MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ RS ___ MW ___

Moved by: Jennifer Cochran

Seconded by: Michael Wagner

Carried

13.2. Discuss CTEIG Application Process - A. Helaire

Superintendent Helaire gave a presentation showing the history of SoCal ROC's CTEIG revenue. Board members were given a copy the revenue since SoCal ROC first started receiving the grant. Superintendent Helaire stated explained the process for applying for the grant. He also provided information on the years in which the Center did not receive funding on two occasions. Superintendent Helaire explained that there was a balance of \$200,000 that needed to be spent by December 31, 2022. There is also a balance of \$750,000 that will need to be spent by December 31, 2023. He stated that SoCal ROC was not eligible for the last round of funding because the Center has not been doing an LCAP.

Member Strutzenberg explained that there is an opportunity to apply for the Center to apply for Round 7B which will be due by February 25, 2022. He explained that the Center would need to use the JPA districts' LCAP. However, if SoCal ROC does not apply, RBUSD was discussing the possibility of applying for the funds.

Superintendent Helaire stated that he inquired with the CTEIG office to see if SoCal ROC was able to use the JPA districts' LCAP. This was a recommendation from Member Strutzenberg. The CTEIG office confirmed that the Center could use the districts' LCAP. SoCal ROC's application is

already prepared to be submitted. He was just waiting for confirmation on whether or not the LCAPs needed to be modified in any way.

13.3. Discuss BP 6178 - A. Helaire

Superintendent Helaire reviewed Board Policy and Administrative Regulation 6178. He pointed out areas where the Center was already fulfilling the its responsibilities. In other areas, he shared what the Center could work on to make sure SoCal ROC would be in compliance.

Member Strutzenberg stated that he wanted to review this policy because the state requires districts to comply. He also mentioned that the JPA districts and SoCal ROC could work together to make compliance less cumbersome.

Superintendent Helaire stated that he would bring the item back to the Board for the March meeting for further discussion.

13.4. Idea Parking Lot

The following are items that were suggested by Board members for future Board discussion:

1. Continue Board Policy Updates
2. Update on ad hoc Committee

14. Board Members' Remarks

Member Strutzenberg shared that February is CTE month and that RBUSD adopted a Resolution at their last meeting. He commented that three SoCal ROC/RBUSD students will be speaking at the next Board meeting as part of CTE month.

Member Cobb shared that El Segundo has its first woman fire chief, and she will conduct a girls' empowerment camp March 26th - March 27th. Member Cobb stated that SoCal ROC has been invited to speak and provide information on the EMT program. A flyer will be shared with all Board Members.

Member Fournell had no comment.

Member Wagner had no comment.

Member Cochran had no comment.

President Han shard that TUSD will no longer require outdoor mask.

15. Adjournment

15.1. Adjourn Meeting

Meeting was adjourned at 8:54 p.m.

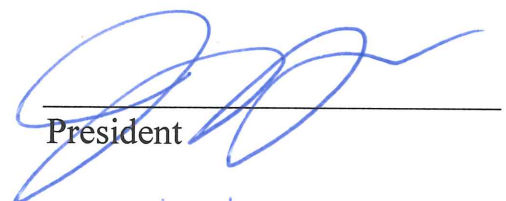
Move: ___ Second: ___ Vote: ___

MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ RS ___ MW ___

Moved by: Jennifer Cochran

Seconded by: Rolf Strutzenberg

Carried



President

3/17/2022

Date