

**Southern California Regional Occupational Center  
2300 Crenshaw Boulevard  
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting  
September 19, 2019  
5:30 p.m.**

**APPROVED MEETING MINUTES**

**BOARD MEMBERS**

**Present:** Michael Christensen, Bill Fournell, Terry Ragins, Suzanne Seymour, and Ida VanderPoorte

**Absent:** Nancy Cobb and Carliss McGhee, Ph.D.

**ADMINISTRATORS**

**Present:** Atlas Helaire, Ed.D., Teresa Farquhar, Linda Larson, Jennifer Pesavento, Ed.D., and Hillard Smith

**STAFF PRESENT**

Miguel Figueroa and Sara Leon

**GUEST PRESENT**

Andrew DeBlock, Senior Field Representative for Assemblymember Al Muratsuchi and Lenora Thompkins

**CALL TO ORDER**

President Christensen called the meeting to order at 5:30 p.m. President Christensen asked Member VanderPoorte to lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**Motion:** A motion was made by Member VanderPoorte to approve the September 19, 2019 agenda. Member Seymour seconded the motion.

**Vote:** Christensen – Yes; Fournell – Yes; Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

**Result:** Motion carried **5** - Yes; 0 - No; 0 – Abstain

## **COMMENDATIONS/RECOGNITION**

Superintendent Helaire introduced Nidra Kumaradas and Chuck Clements from Alliance of Schools for Cooperative Insurance Program (ASCIP), providers of the Center's insurance. Superintendent Helaire thanked them for their guidance and support for SoCal ROC.

Ms. Kumaradas stated that SoCal ROC was awarded a worker's compensation rebate of \$65,034.00. This is due to the collaborative work of ASCIP, the students, staff, and administrators in maintaining a safe environment on campus. ACSIP worked with the Center by providing risk management training. In addition to safety training, ASCIP mitigates SoCal ROC's claims. The Center received such a sizeable rebate due to keeping claims and injuries to a minimum.

Mr. Clements commented that he is the new senior risk services consultant and will be available to assist with any risk management services. Mr. Clements stated that he has been with ASCIP for the past 20 years as a consultant working with school districts and ROPs. In addition, Mr. Clements remarked that the Center's premium rate has been reduced to 7.2% for the 2019-2020 fiscal year.

President Christensen thanked ACSIP for their work with SoCal ROC. He asked what the top issues to which the Center needs to pay attention.

Mr. Clements stated that sexual harassment is commonly reported. Ms. Kumaradas stated that the most common injuries reported are due to slips, trips, and falls. Ms. Kumaradas recommended that staff be trained on a continuous basis to prevent these types of issues.

## **PROGRAM HIGHLIGHT**

NONE

## **STUDENT VOICES**

NONE

## **COMMENTS FROM THE PUBLIC**

NONE

## **ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD**

NONE

## **SoCal ROC EMPLOYEE GROUP REPRESENTATIVES**

NONE

## **STAFF REPORT**

### ***AB99 Update***

Superintendent Helaire introduced Jeff Bell and Lina Grant from the California Department of Finance (DOF) who were checking on the progress of SoCal ROC accomplishing the mandates of AB99. He stated that Mr. Bell and Ms. Grant would be providing an update on AB99 which will end in 2020-2021.

Mr. Bell stated that he would be speaking on the resources and process for AB99. He also commented that he was one of the members in the negotiations of the passage of AB99 and toured the Center several years prior to the legislation. Mr. Bell remarked the he is aware that the Center is currently funded by a series of funding mechanisms and the Center provides services to JPA students.

Mr. Bell also acknowledged that there is consulting firm working with the Center. He stated that it is very important that the focus of their efforts be a revised funding formula that allows the Center to be fully fee supported. Time is of the essence and a resolution to a funding model needs to happen rather quickly. He stated that, at the end of the funding cycle, the Center needs to be fully fee supported and outlined a number of possibilities: 1) increase student enrollment, 2) increase the number of participating districts, 3) increase the number of partnerships, and 4) continue to collaborate with the Department of Finance. Mr. Bell recognized that staff has been working on these things, but the efforts should be accelerated.

Ms. Grant commented that, in addition to the CTEIG funding, there is the K-12 Strong Workforce Program through the Chancellor's Office. She stated that the DOF will be working with Dr. Helaire on the budgeting scheme that has been provided in SoCal ROC's CTE Plan for AB99.

Member VanderPoorte asked if SoCal ROC's chances of receiving these funds are lessened if member districts applied.

Ms. Grant replied that other districts would not cause SoCal ROC to lose its eligibility to receive the funds.

President Christensen commented on how miscommunication prevented SoCal ROC from being awarded CTEIG monies. He asked if we can ensure this does not happen again.

Mr. Bell commented that they were made aware of this miscommunication. He stated that the DOF has intervened to make sure the communication is clear.

President Christensen mentioned that many of the districts are experiencing declining enrollment. Part of the declining enrollment at SoCal ROC is due to the uncertainty of the Center surviving.

Mr. Bell responded that the Local Control Funding Formula (LCFF) makes allowance for districts to use funds for CTE courses. He acknowledged that the districts are not required to use these funds for CTE. However, it is essential to increase the enrollment at the Center.

## ***Fall Semester 2019 Update***

Dr. Pesavento commented that instructors participated in two successful days of Staff In-Service that included various workshops prior to the start of school. Dr. Pesavento also reported on the opening of the fall semester and indicated that close to 1000 students are registered at the Center. She stated that orientations for fall semester students were held this past Monday and Tuesday.

President Christensen asked for the comparison from last year.

Dr. Pesavento stated that the fall semester is down by approximately 60 students.

## ***Annual Report***

Superintendent Helaire presented a detailed PowerPoint presentation of the SoCal ROC *Annual Report* for 2018/19. The report is a summary of how well SoCal ROC performed in relation to the adopted Board Goals and Targets for Success. The Annual Report focuses on: Curriculum and Instruction, Staff Development, Finance and Budget, Articulation, Satellite Programs, Recognition, and Facilities. In addition, Superintendent Helaire also reviewed the priorities for the 2019/2020 school year.

## **CONSENT CALENDAR**

### **ITEM NO.**

- 1 APPROVE BOARD MINUTES OF AUGUST 2019
- 2 APPROVE PAYROLL A WARRANT REPORT AUGUST 2019
- 3 APPROVE B WARRANT REPORT AUGUST 2019
- 4 APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR AUGUST 2019
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 6 APPROVE PURCHASE ORDER REPORT AUGUST 2019
- 7 APPROVE REVOLVING CASH FUND AUGUST 2019
- 8 APPROVE SOCAL ROC RECOGNITION ACCOUNT AUGUST 2019
- 9 APPROVE CONSULTANT AGREEMENT WITH CHARLES HALLER
- 10 APPROVE CONSULTANT AGREEMENT WITH NATONDA SCHECKLES

President Christensen asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. Member VanderPoorte pulled item #1.

**Motion:** A motion was made by Member VanderPoorte to approve Items 2-10. Member Ragins seconded the motion.

**Vote:** Christensen – Yes; Fournell – Yes; Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

**Result:** Motion carried **5** - Yes; 0 - No; 0 – Abstain

**Motion:** A motion was made by Member Fournell to approve Item 1. Member Ragins seconded the motion.

Member Ragins stated that she was not present at the meeting so she would be abstaining on Item #1, the minutes from August 15, 2019.

**Vote:** Christensen – Yes; Fournell – Yes; Ragins – Yes; Seymour – Yes; VanderPoorte - Abstain

**Result:** Motion carried **4** - Yes; 0 - No; **1** – Abstain

## **PERSONNEL**

NONE

## **BUSINESS SERVICES**

NONE

## **GENERAL**

### **1. Update on School Services of California Financial Analysis Update**

Superintendent Helaire commented that he had sent out a summary of the last meeting. He noted that some of the JPA district superintendents were dissatisfied on how the report was going. SoCal ROC staff is working on providing some final reports for School Services of California (SSC) to be able to create their report. The target date for completing this report is the October Board meeting.

## **BOARD MEMBERS' REMARKS**

Member Seymour shared that PVPUSD is back in session for the 2019-2020 school year and that the fall enrollment is down by 50 students. Member Seymour asked Superintendent Helaire for a report on the partnership with PV.Net at the next Board Meeting.

Member VanderPoorte had no comment.

Member Fournell had no comment.

Member Ragins commented that squirrels have recently chewed through wiring and destroyed a transformer at TUSD.

President Christensen had no comment.

### **SUPERINTENDENTS REMARKS**

Superintendent Helaire shared that the ASL program was NCAA certified over the summer. This came about because a former student received a soccer scholarship to Colorado Christian College. The NCAA would not accept her transcripts so SoCal ROC staff worked on the approval process. The student's family was very appreciative and thanked SoCal ROC for the fast response. Superintendent Helaire informed Board members that the reports that were requested at the August Board meeting were at their desks.

### **ADJOURN TO CLOSED SESSION**

**Motion:** A motion was made by Member VanderPoorte to adjourn to closed session at 6:55 p.m. Member Seymour seconded the motion.

**Vote:** Christensen – Yes; Fournell – Yes; Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

**Result:** Motion carried 5 - Yes; 0 - No; 0 – Abstain

#### ***Topic:***

#### ***1. Superintendent's Evaluation***

Any action taken in Closed Session will be reported out in Open Session.

### **RECONVENE TO OPEN SESSION**

**Motion:** A motion was made by Member Fournell to reconvene to open session at 8:33 p.m. Member VanderPoorte seconded the motion.

#### ***No action taken:***

**Vote:** Christensen – Yes; Fournell – Yes; Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

**Result:** Motion carried 5 - Yes; 0 - No; 0 – Abstain

### **ADJOURN MEETING**

**Motion:** A motion was made by Member Ragins to adjourn the meeting at 8:34 p.m. Member Fournell seconded the motion.

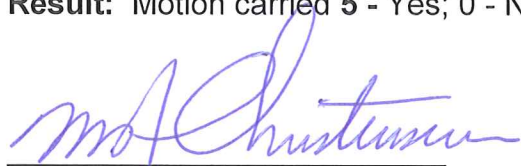
**Vote:** Christensen – Yes; Fournell – Yes; Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

**Result:** Motion carried **5** - Yes; 0 - No; 0 – Abstain

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

**Result:** Motion carried **5** - Yes; 0 - No; 0 – Abstain

  
\_\_\_\_\_  
President

10/17/19  
\_\_\_\_\_  
Date