

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING**

**2300 Crenshaw Boulevard, Torrance, CA 90501
(Bldg. A - Room A105)**

**February 27, 2020
6:00 p.m. Board of Education Meeting**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Nancy Cobb, President, El Segundo Unified School District _____

Mr. Bill Fournell, Vice-President, Manhattan Beach Unified School District _____

Ms. Ida VanderPoorte, Clerk, Board Member-at-Large _____

Mr. Matthew Brach, Palos Verdes Peninsula Unified School District _____

Mr. Michael Christensen, Redondo Beach Unified School District _____

Mr. James Han, Torrance Unified School District _____

Dr. Carliss McGhee, Ph.D., Clerk, Inglewood Unified School District _____

TBD, Board Member-at-Large _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the February 27, 2020 agenda.

Move:___ Second:___ Vote:___

MB ___ MC ___ NC ___ BF ___ JH ___ CM ___ IV ___ BMAL ___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

COMMENDATIONS/RECOGNITION:

Business Office/BEST Team

Teresa Farquhar, Director of Technology & Operations
Miguel Figueroa, Accounts Payable Technician
Linda Larson, Director of Human Resources
Barbara Reyes, Payroll & Benefits

A. Helaire

STUDENT VOICES:

Michael Smart, Peninsula High
Health Unit Coordinator

J. Pesavento

PROGRAM HIGHLIGHT:

Anna Levin
Certified Medical Assistant (CNA)

J. Pesavento

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

STAFF REPORTS

Presentation of SoCal ROC Audit for 2018/2019

A. Helaire /
Auditor – Wilkinson Hadley King & Co., LLP

Financial Analysis Presentation

Debbie Fry
Jamie Metcalf

Spring Semester Update

J. Pesavento

CONSENT CALENDAR:
ITEM NO.

- | | | |
|----------|--|-----------|
| | | pp. 6 |
| 1 | APPROVE BOARD MINUTES OF JANUARY 2020

Approve the minutes of the January 16, 2020 Board Meeting | pp. 7-15 |
| 2 | APPROVE PAYROLL A WARRANT REPORT JANUARY 2020

Approve A warrants issued for the month of January 1, 2020 through January 31, 2020 drawn in payment of salaries | pp. 16 |
| 3 | APPROVE B WARRANT REPORT JANUARY 2020

Approve B warrant registers #0106 - #0129 issued during the month of January 6, 2020 through January 29, 2020. | pp. 17 |
| 4 | APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR JANUARY 2020

Approve the B-warrants from Doc #077381 - #077402 for the Month of January 2020 totaling \$11,250.06 for items issued without purchase orders since the last Board meeting of January 16, 2020. | pp. 18-19 |
| 5 | APPROVE PERSONNEL ASSIGNMENT ORDERS

Approve and ratify personnel assignment orders #9448 - #9455 that were assigned since the last Board of Education meeting of January 16, 2020. | pp. 20-21 |
| 6 | APPROVE PURCHASE ORDER REPORT JANUARY 2020

Ratify purchase orders 19200162 - 19200184 for a total of \$34,842.55 that have been issued since the last Board Meeting of January 16, 2020. | pp. 22-23 |
| 7 | APPROVE REVOLVING CASH FUND JANUARY 2020

Approve the Revolving Cash Fund checks written for the month September 2019. | pp. 24-26 |
| 8 | APPROVE SOCAL ROC RECOGNITION ACCOUNT JANUARY 2020

Approve the SoCal ROC Recognition Account for the month of January 2020. | pp. 27-28 |
| 9 | APPROVE COURSE OUTLINES
(Submitted under separate cover)

Approve the following Course Outlines: | pp. 29 |

New

AP Computer Science
Intro to Animal Care Careers

- 10** APPROVE CONTRACT WITH AUDITING FIRM OF WILKINSON HADLEY KING & CO. LLP pp. 30-35

Approve contract with auditing firm of Wilkinson Hadley King & Co. LLP for the audit period of July 1, 2019 and ending June 30, 2020

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 10 Action

Move:___ Second:___ Vote:___

MB ___ MC___ NC___ BF ___ JH ___ CM___ IV ___ BMAL ___

PERSONNEL

NONE

BUSINESS SERVICES

- 1.** Acceptance of SoCal ROC Audit Report – June 30, 2019 (Submitted under separate cover) A. Helaire Action pp. 36

Move:___ Second:___ Vote:___

MB ___ MC___ NC___ BF ___ JH ___ CM___ IV ___ BMAL ___

- 2.** Approve the Second Interim Budget Report Fiscal Year 2019/2020 A. Helaire Action pp. 37-118

Move:___ Second:___ Vote:___

MB ___ MC___ NC___ BF ___ JH ___ CM___ IV ___ BMAL ___

GENERAL SERVICES

NONE

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN MEETING

Move:___ Second:___ Vote:___

MB ___ MC ___ NC ___ BF ___ JH ___ CM ___ IV ___ BMAL ___